

March 6, 2024

Dear Patient,



I hope this letter finds you and your family in good health. I am writing to inform you of an upcoming change which may affect your child’s health care. After much thought and consideration, I have decided to transition from my regular practice at ARC South 1st Specialty and Pediatrics and begin working intermittently, as needed, to help my ARC colleagues.

- **Friday, March 29, 2024** will be my last day seeing patients at ARC South 1st Specialty and Pediatrics.

Please disregard this letter if your child is not a regular patient of mine, their care at ARC will not change.

It is very important to me as well as ARC that your child maintains continuous health care. ARC’s electronic medical record system allows your child’s records to be accessed from any ARC location and ensures that both my notes and your child’s medical records will be available for their future care.

At ARC it is our standard that we support our partners and take care of each other’s patients. I have complete trust that my colleagues are more than happy to welcome your child to their practice and will take excellent care of their health. I recommend the following pediatricians at **ARC South 1st Specialty and Pediatrics**:

- Boris A. Gritzka, MD
- Shirlene J. Samuel, DO
- Elaine L. Hamilton, MD, FAAP

If your child’s insurance plan requires that you inform them of a change in pediatrician, please contact their insurance company to notify them of who you choose so that their health care is not interrupted.

For your convenience, you can schedule an appointment for your child in the following ways:

- Schedule directly at **MyChartARC.com** if your child has an ARC MyChart account.
- Click **BOOK NOW** at **ARCpediatrics.com**.
- Call **512-ARC-INFO (512-272-4636)**, and press “1” to speak with a scheduler, anytime **24/7**.

If you would like any additional help choosing a new pediatrician, please call our referral line at **512-ARC-INFO (512-272-4636)** and press “6.” You can also read about all our pediatricians at **ARCpediatrics.com**.

I am truly grateful to you for entrusting me with your child’s health and allowing me to care for them.

Sincerely,

Polly Retz CPNP

Polly A. Retz, APRN, CPNP

Department of Pediatrics | ARC South 1st Specialty and Pediatrics

After Hours & Same-Day Care
Allergy & Asthma
Audiology

Cardiology
Clinical Research
Dermatology
Ear, Nose & Throat (ENT)

Endocrinology
Extensivist Medicine
Family Medicine
Gastroenterology

General Surgery
Internal Medicine
Neurology
Obstetrics & Gynecology

Orthopedics
Pediatrics
Podiatry
Reproductive Medicine

Rheumatology
Sports & Musculoskeletal
Medicine