

December 23, 2022

Dear Patient,



I hope this letter finds you in good health. I am writing to inform you of an upcoming change which may affect your health care. After much thought and consideration, I have decided to relocate my practice from ARC Far West Medical Tower to ARC Round Rock, located at 940 Hesters Crossing Road, Round Rock, TX 78681. I sincerely hope you will continue your care with me at my new location.

- **Friday, December 30, 2022**, will be my last day seeing patients at ARC Far West Medical Tower.
- **Tuesday, January 3, 2023**, will be my first day seeing patients at ARC Round Rock.

Please disregard this letter if you are not a regular patient of mine, your care at ARC will not change.

It is very important to me as well as to ARC that you maintain continuous health care. Austin Regional Clinic’s electronic medical record system allows your medical records to be accessible from any ARC location and ensures that all my notes and all your medical records will be available for your care.

I would be delighted if you continued your care with me at ARC Round Rock, but I understand if you would like to stay at ARC Far West Medical Tower. Should you choose to stay, I have complete trust that my ear, nose, and throat (ENT) colleagues will take excellent care of your health. Below are the providers I recommend at **ARC Far West Medical Tower**:

- **Amanda M. Ammerman, PA-C**
- **Kent Jones, MD**
- **Joseph M. Leary, MD**
- **Matthew M. Meigs, MD**

For your convenience, you can schedule your next appointment with me or one of my colleagues in any of the following ways:

- At MyChartARC.com or on the ARC MyChart app, if you have an ARC MyChart account.
- Book an appointment online at ARCappointments.com.
- Call **ARC Round Rock** at **512-244-9024** or **ARC Far West Medical Tower** at **512-346-8888** anytime, **24/7**, and press **“1”** to speak to a scheduler.

If you would like additional help choosing a new doctor, please call our referral line at **512-ARC-INFO (512-272-4636)**. You can also read about all of our doctors at **AustinRegionalClinic.com/find-a-doctor**.

I am truly grateful to you for entrusting me with your health and I hope to see you at my new location at ARC Round Rock.

Sincerely,

**Palak B. Patel, MD** | Department of Otolaryngology